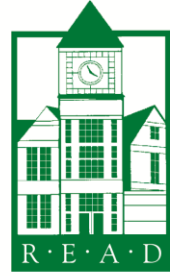


WEST BEND COMMUNITY MEMORIAL LIBRARY

630 POPLAR STREET, WEST BEND, WISCONSIN 53095 PHONE: 262.335.5151



MINUTES

West Bend Community Memorial Library Board Meeting
Tuesday, February 19, 2019 6:30 PM
630 Poplar Street, West Bend, WI 53095

1. Call to Order

Attendee Name	Title	Status	Arrived
Deborah Bartinkowski	President	Present	
Joanne Kline	Vice President	Present	
James Knepler	Treasurer	Present	
Karen Wachholz	Secretary	Present	
Douglas Rakowski	Board Member	Present	
Jessica Tortomasi	Board Member	Present	
Al Jung	Board Member	Present	
Timothy Harder	School District Representative	Present	
Chris Jenkins	Aldersperson	Present	

2. Approval of the Agenda

- a. Motion: A motion was made to approve the agenda, removing items 8B and 8C.

A motion was made to approve the agenda, removing items 8B and 8C. 1st by Chris Jenkins, 2nd by Joanne Kline. A discussion followed. A roll call vote was taken with Doug Rakowski voting no, the motion passed.

RESULT:	ADOPTED [8 TO 1]
MOVER:	Chris Jenkins, Aldersperson
SECONDER:	Joanne Kline, Vice President
AYES:	Bartinkowski, Kline, Knepler, Wachholz, Tortomasi, Jung, Harder, Jenkins
NAYS:	Rakowski

3. Consent Agenda

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Douglas Rakowski, Board Member
SECONDER:	Joanne Kline, Vice President
AYES:	Bartinkowski, Kline, Knepler, Wachholz, Rakowski, Tortomasi, Jung, Harder, Jenkins

- a. Approval of the Minutes from January 15, 2019
Library Board - Regular Meeting - Jan 15, 2019 6:30 PM
- b. Approval of the Library Expenditures from January 2019

4. Financial Reports and Fund Balance Update

- a. Financial Reports and Fund Balance Update for January 2019

\$150,000 will be coming from the county. The city will finish the audit in March and the final numbers will be available in April.

RESULT: DISCUSSED

5. Public Comment - 5 Minutes

None.

6. Library Director's Report

a. Library Directors Report for February 2019

Al Jung asked if there was any movement in the state towards counting E-Content in circulation numbers. Amy Salminen reported not at this time. There would need to be a change at the federal level which also tracks library statistics.

The Stars and Stripes Honor Flight Traveling Exhibit will be at the library June 1-29, 2019

Amy will be asking 2 board members to be part of the Strategic Planning Committee. Chris Jenkins and Amy continue to work on securing a landscape contractor for the maintenance of Patrons Park.

RESULT: DISCUSSED

7. Library Board President's Report

No Report

8. Old Business

a. Monarch Library System Update

The System and Director's Council held a meeting and they are looking to hire an interim director. Doug Rakowski read a statement from the Monarch Board. Two Monarch board members will act Interim directors and will also be in an advisory role.

There will be to Polaris to Polaris 6.2 in late summer. A report for the Resources and Technology Workgroups was also included in the packet handout.

RESULT: DISCUSSED

9. New Business

a. Approval of the 2018 Annual Report

Amy Salminen reported that the library statistics are right on and that the financials are as close as possible without the final audit numbers from the city.

RESULT: APPROVED [UNANIMOUS]
MOVER: Douglas Rakowski, Board Member
SECONDER: Chris Jenkins, Alderperson
AYES: Bartinkowski, Kline, Knepler, Wachholz, Rakowski, Tortomasi, Jung, Harder, Jenkins

b. Approval of Reimagined Library Logo

Chris Jenkins asked what costs would be associated with the new logo. Amy Salminen reported that the logo would be rolled out over the next year as printing needs for supplies dictate. The color of the roof on the logo will remain blue to match the current website design. The color may change for printed materials.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Joanne Kline, Vice President
SECONDER:	Jessica Tortomasi, Board Member
AYES:	Bartinkowski, Kline, Knepler, Wachholz, Rakowski, Tortomasi, Jung, Harder, Jenkins

c. Library Director's Goals and Objectives for 2019

Doug Rakowski asked what a “teachable vision”. Amy Salminen stated this will be created by the Strategic planning committee. Tim Harder asked what the “Word of Mouth Marketing” tools are. He is comfortable with the plan as long as there is the right metrics to track this goal. A further discussion followed.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Douglas Rakowski, Board Member
SECONDER:	Timothy Harder, School District Representative
AYES:	Bartinkowski, Kline, Knepler, Wachholz, Rakowski, Tortomasi, Jung, Harder, Jenkins

10. Next regular meeting date

April 16, 2019

No March 2019 meeting

11. Assigned Task Review

Openings for 2 board members on the Strategic Planning Committee

12. Adjournment

The meeting was adjourned at 6:59 PM, Tuesday, February 19, 2019.