

# WEST BEND COMMUNITY MEMORIAL LIBRARY

630 POPLAR STREET, WEST BEND, WISCONSIN 53095 PHONE: 262.335.5151



## MINUTES

West Bend Community Memorial Library Board Meeting  
Tuesday, August 13, 2019 6:30 PM  
630 Poplar Street, West Bend, WI 53095

### I. Call to Order

Attendee Name	Title	Status	Arrived
Deborah Bartinkowski	President	Present	
Jessica Tortomasi	Vice President	Present	
Karen Wachholz	Secretary	Present	
Joseph Legate	Treasurer	Present	
Joanne Kline		Present	
Douglas Rakowski		Present	
Cindi Warnier		Present	
Timothy Harder	School District Representative	Present	
Chris Jenkins	Aldersperson	Present	

### II. Approval of the Agenda

1. A motion was made to approve the agenda as presented

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Douglas Rakowski
<b>SECONDER:</b>	Jessica Tortomasi, Vice President
<b>AYES:</b>	Bartinkowski, Tortomasi, Wachholz, Legate, Kline, Rakowski, Warnier, Harder, Jenkins

### III. 2020 Library Operating Budget

1. 2020 Library Operating Budget Discussion

Amy Salminen distributed updated proposed 2020 budget sheets for a zero %, 1% and 2.5% wage increase. Doug Rakowski asked if the 6% increase in equipment maintenance and 8.3% in contractual services were accurate numbers. Amy Salminen reported that they were.

Deb Bartnikowski asked Jay Schambeau what the mill rate from the city is for the library. She also questioned the cities process in calculating the rate. Jay Schambeau stated that there was no increase in funding from the city for the 2020 budget. In the 2019 budget the city did increase funding by .5 %. Deb reported that the level of funding from the city is low compared to libraries of West Bend's size in the state. Jessie Tortomassi stated that West Bend is the 13<sup>th</sup> largest library in the state but 35<sup>th</sup> in municipal funding. Deb Bartnikowski also asked why the city tax levy is close to the county levy. More discussion followed including reducing the library hours to meet the 2020 budget.

It was agreed that Jay Schambeau will meet with Amy Salminen prior to the board meeting on August 20, 2019 to analyze the numbers in the 3 budgets presented to the board. The board will then approve the 2020 operating budget and submit it to the city and common council.

<b>RESULT:</b>	<b>DISCUSSED</b>
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#### IV. Adjournment

The meeting was adjourned at 7:30 PM, Tuesday, August 13, 2019